



Shri Sant Tukaram Shikshan Prasarak Mandal's
Arts, Commerce & B.B.A College Vadgaon Maval

Date: 11/06/2021

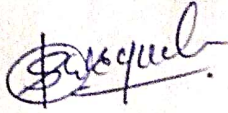
Notice for Staff

The Meeting of IQAC will be held on 15th June 2021 at 11:00 am in the IQAC Room. All member of the IQAC committee are requested to attend the meeting.

Agenda of Meeting

- 1) Confirm minutes of previous meeting.
- 2) Discussion on NAAC peer team visit & Departmental Documentation.
- 3) Syllabus Completion & guidance about online examination.
- 4) To Purchase Podium.
- 5) To Conduct Internal evaluation exam.
- 6) Guidance Students for the purpose of online exam mechanism.


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DR. SHEETAL G. DURGADE
IQAC Co-ordinator
Arts, Commerce & B.B.A. College
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Minutes of Meeting

The meeting of IQAC will be held on 15th June 2021 at 11.00 am. In the computer lab. All members of the IQAC Committee are requested to attend the meeting.

1. Review of previous meeting is taken by IQAC Coordinator and Principal.
2. Discussion about NAAC peer Team visit related documentation with all committee members.
3. Review syllabus completion of every faculty member & taking syllabus Completion report.
4. Guidance of online examination for student by exam department.
5. Discussion with Alumni about donate of podium.
6. Discussion about 2nd & 4th term Internal Evaluation with all HOD.
7. To Guided Students for Process of Online Examination.

IQAC Co-ordinator
Art's, Commerce & B.B.A College
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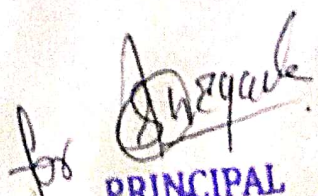
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Action Taken Report 15/06/2021

Sr. No	Issues Discussed	Action Taken
1.	NAAC Peer Team Visit Documentation Preparation.	Prepared additional documentation about NAAC peer Team Visit.
2.	Review about syllabus completion report.	All HOD taken by syllabus Completion report.
3.	Guidelines about online examination for student.	Exam department conducted by lectures about online examination.
4.	To discuss about podium purchase with Alumni.	Alumni donated 6 nos of podiums.
5.	To discuss about Internal evaluation	All HOD taken by Internal exam & Result sheet
6.	To discuss with the students for online exam Problem solving	Exam Committee Conduct online session for the students


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